

Acceptable 100 Point Identification Documentation

The identity of each signatory to any new account or safe custody packet must be made and verified pursuant to our Identification policy (in accordance with the Financial Transaction Reports Act 1988). You are requested to present documentation totaling a minimum of 100 points to us to enable you to meet the identification requirements.

Name of Applicant [REDACTED]

Address

Date of Birth

Primary Identification Documents

Only one primary ID document can be used to successfully complete a valid 100 point identification check.

Tick if satisfactory

- International Travel Document** - a **current** passport, expired passport (can be expired maximum 2 years, but not cancelled) or other identification documentation with the same characteristics as a passport issued by the government or United Nations for the purpose of travel.

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We will not accept passports issued by the following countries as they no longer exist:

British Honduras	British Guyana	British West Indies	Dutch Guyana
Netherlands East	New Hebrides	Eastern Samoa	Indies Guinea
Rhodesia	New Grenada	Burma	USSR
Spanish Guinea	Zanzibar	South Vietnam	Yugoslavia

- Birth Extract/Birth Certificate** - or certified copy

Note: Foreign Birth Certificates and Translated Birth Certificates are not accepted.

- Citizenship Certificate** - or certified copy.

Secondary Identification Documents

Any number of secondary identification documents may be used to successfully complete a valid 100 point identification check however each must be issued from a different organisation.

- Government Issued Licence** - or any licence issued by law within Australia. Must contain a photograph and signature and must be current.

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Boat or Driver's Licence (full or learner permit) – issued by a State's Road Traffic Authority (RTA).

Shooter or Security Industry Licence – issued by Police.

Photo Card (NSW only) – issued by the RTA

NOTE: The working with Children Check card cannot be used.

- Armed Forces Identification Card** – issued from the Australian Navy, Army or Airforce.

- Government Issued Proof of Age Cards**

Note: **Keypass** is not a government issued proof of age card.

- Birth Card (NSW only)**

- Department of Immigration and Multicultural Affairs (DIMA) document to enter Australia** – must contain the customer's photograph or a signature that can be matched to that of the customer.

- Pension / Healthcare / Entitlement card** - issued by a Commonwealth or State Government.

- Student ID card (Tertiary)** - must contain a photo and/or signature.

- Plastic card/passbook/statement etc.** - for an account issued from another financial institution within Australia. Only one per financial institution.

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- Medicare Card**

- Health Benefits Card** - issued from a private company (eg. HBA, GMHBA)

- Blind Citizens Australia - Identity Card**

Marriage Certificate

Decree Nisi of Dissolution of Marriage

Seniors Card

Total:

A Document details

(keep a copy of the document)

Type of document			
Person to whom it relates			
Date of Birth (age if relevant)			
Place of residence (if shown)			
Date of issue			
Place/Office of issue			
Expiry date			
Document number			

Applicant signature: _____

Date: _____

I certify that I have cited and verified the original documents used to obtain 100 points of identification.

Taken and declared at _____ this _____ day of _____ 20_____

Before me (witness) Signature: _____

Full name of Witness: _____

Address of Witness: _____

Acceptable witness able to certify identification documents

- Judge of a court
- Justice of the peace
- Police officer
- Permanent employee of Australia Post with 2 or more years of continuous service
- Chartered accountant, CPA or member of the National Institute of Accountants with 2 or more years continuous membership
- An officer with, or representative of, a holder of an AFSL (Australian Financial Service License), having 2 or more continuous years of service with one or more licenses.

Originator use – Results of check

Has verification been achieved? Yes No

Originator: _____

Signature: _____

Name: _____

Date: / / _____

NB: The above signatory must be an Authorised Loan Summary Signatory as recognised by NMMC.